



**www.BftWaterFestival.com**  
**ART & CRAFT MARKET APPLICATION**  
**July 14-23, 2023**

1. The application must be completed in full and signed. Your signature indicates that you have read the rules and that you agree to abide by them. **Please READ thoroughly and sign at the bottom of each page.**
2. A deposit of 50 percent of the booth space(s) **must** accompany this application. We accept cash, checks and money orders. **A deposited check does not guarantee acceptance into the show;** exhibitors **not accepted** into the show will be reimbursed in a timely manner. Payment in full will be required by the final due date of July 1, 2023. If payment is not received by the final due date, both the deposit and spot in the Beaufort Water Festival Craft Market will be forfeited.
3. An accepted application is a commitment to show, and **NO REFUND** will be made for cancellations after the show application deadline. **NO EXCEPTIONS.**
4. Application Deadline: **June 1, 2023.** A \$50 discount if application and payment received in full by **May 1, 2023.**

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Website \_\_\_\_\_ Sale Price Range: \$ \_\_\_\_\_ to \$ \_\_\_\_\_

*SPECIFIC DESCRIPTION* of Art or Craft Work \_\_\_\_\_

Have you participated in BWF Art/Craft Market in the past five (5) years? Yes \_\_\_\_\_ No \_\_\_\_\_

**RENTAL OPTIONS:**

Full 10 Days s (July 14-23) Number of Spaces \_\_\_\_\_ at \$400.00 = \$ \_\_\_\_\_

1<sup>st</sup> Weekend (July 14-16) Number of Spaces \_\_\_\_\_ at \$250.00 = \$ \_\_\_\_\_

2<sup>nd</sup> Weekend (July 21-23) Number of Spaces \_\_\_\_\_ at \$250.00 = \$ \_\_\_\_\_

**Weekend Choices**

**If the weekend you choose is full, would you like the other weekend? Yes \_\_\_\_\_ No \_\_\_\_\_**

The undersigned will abide by all the rules, policies, and procedures as set forth by the Beaufort Water Festival Committee. The undersigned agrees that she/he will be responsible for any loss or damage to his/her equipment/goods or for any personal injury during the Annual Beaufort Water Festival and releases the Annual Beaufort Water Festival Committee, Festival Volunteers, the City of Beaufort and the property owners of said buildings from any claim whatsoever there from. It is further agreed that the undersigned will hold harmless and release the Annual Beaufort Water Festival Committee from any civil liability hereunder regardless of the nature, cause, or extent thereof. **You exhibit at your own risk.**

**Any additional participants in crafter booth, must sign the Beaufort Water Festival Waiver as well as a COVID-19 Waiver.**

-----Beaufort Water Festival Craft Market USE ONLY-----

Application Rec'd with Deposit Date \_\_\_\_\_ Pd. In Full Rec'd Date/No. \_\_\_\_\_

Contact Date of Approval/Denial \_\_\_\_\_

|            |                          |
|------------|--------------------------|
| Approved   | <input type="checkbox"/> |
| Pd In Full | <input type="checkbox"/> |
| Denied     | <input type="checkbox"/> |

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## FESTIVAL INFORMATION, RULES AND PROCEDURES:

1. Photographs (**no slides or emails of pictures**) are required with your initial application each year. Photographs must be a clear and accurate representation of the size, style and quality of work to be exhibited with a description on the back or accompanying attachment. Photographs will not be returned. Exhibitors **must** submit the following photographs with this application:
  - a. **Photograph(s) of Raw Materials (This is a must)**
  - b. **Photograph(s) of work in progress (50% completed work)**
  - c. **Photograph(s) representative of completed work(s)**
  - d. **Photograph of the front of the booth display**
2. The Beaufort Water Festival Jury will have the sole decision on acceptability of work(s) and compliance. Acceptance is based on several factors, which include, but are not limited to, originality and quality of work(s). The Beaufort Water Festival reserves the right to limit the number of exhibitors in any one category to maintain a quality selection for the festival. Most decisions on acceptance/denial will begin **as applications are received**.
3. There will be entertainment each night until 11:00 pm or midnight. Craft Vendors may stay open until entertainment is finished.
4. Unloading and loading of vehicles will be limited. **You will not be able to park your vehicle and/or trailer near the craft market area.** Only one exhibitor vehicle unloading/loading pass will be provided. **The Beaufort Water Festival will tow any vehicle it deems in violation of the unloading/loading/parking policy.**
5. Booth **space is approximately 10' x 10' (White Tent Preferred)**. Extending your space is prohibited. If you need more room, you must rent another space. **NO STAKES ARE ALLOWED TO BE USED TO SECURE YOUR TENT**, displays or to display your work.
6. This is an outdoor event. Please come prepared for **all weather situations.** **It can become windy on the Waterfront Park - tents should be weighed down and properly secured with sandbags or weights. Weights are needed for all four corners of tents. NO REFUNDS** will be given due to the weather conditions. **The Beaufort Water Festival is not responsible for any damage to vendor equipment, product, etc., that may be caused from undesirable weather conditions.** Small and box fans are permitted. Make sure you bring ample extension cords.
7. **Artists must provide tent, tables and entire display.** Please present a professional appearance when setting up your booth. Tables must be skirted to the ground preferably with a cloth tablecloth, and storage boxes kept out of sight. No Sale or Discount signs are permitted.
8. Please be present at all times during exhibit hours. Only one vendor is allowed per rented space. Relocating your booth is strictly prohibited.
9. All items displayed for sale must be original work. *Work **must** be done by exhibitor and not by employees or staff.* This means no mass production crafts, cottage industry, kits or handcrafted imports will be accepted. All clothing must be individually submitted for approval, including items embellished, altered or decorated. If **you** did not make it, please do not bring it. This is an arts & crafts show – no Buy/Sell items allowed. **Exhibitors must make all items and be present at the show. No representatives or agents allowed. Quality is required. Weapons and/or sexually explicit items are prohibited.**
10. **No political agenda, materials, art, crafts, propaganda, messages to be included in craft market or items for sale. Campaign material cannot be distributed.**
11. Exhibitors may only sell work that is represented in the submitted photographs. Anyone who displays work not described on the application or represented in the photographs will be asked to remove this work.
12. All Crafts are confined to your assigned booth. No soliciting is allowed in the park, streets or parking lots.
13. The Beaufort Water Festival Jurors and staff will check booths periodically throughout the festival for compliance with admission requirements and following of Water Festival rules, policies and procedures as set forth in this application. If determined that you are not in compliance, you will be first warned and then asked to leave if you do not make corrections. **Your entry fee will not be refunded.**

14. Participants must have their booths open for business during operation of show hours. Please ensure you have enough products to sell for the week or weekend, whichever pertains. Many people travel long distances to visit these exhibits, thus it is important we provide the service they are seeking. Failure to have your booth open for exhibit during assigned days and times will be cause for dismissal from the show and future shows. If some unforeseen event may occur, preventing you from keeping your booth open on assigned days, you must contact the Craft Market Director. Any problems that may arise will be handled on a case-by-case basis.
15. There will be a \$35.00 surcharge added to any checks returned for insufficient funds and possible rejection from the festival; this fee (along with face value of check) must be received four weeks prior to festival opening and must be in the form of Cash, Money Order or Official Bank Check. Failure to do so in a timely manner will result in exhibitor being rejected from this and all future festivals.
16. Each vendor is responsible for collecting and reporting South Carolina Sales Tax. For more information, contact the SC Department of Revenue, Post Office Box 4288, Beaufort, SC 29901.
17. Each vendor is responsible for obtaining any/all licenses that may be required.
18. All rules and procedures must be adhered to. Non-compliance with any admission requirement will be cause for banishment from future Water Festivals. Please conduct your business in a professional manner.
19. The release of balloons is not allowed pursuant to Code of Ordinances of the City of Beaufort, South Carolina, Part 3, Chapter 2, Section 3-2001.
20. Beaufort has a ban on single-use plastic bags pursuant to Code of Ordinances of Beaufort County, South Carolina. Chapter 38, Article 6. **Be sure to consider this as you prepare for selling your products.**

#### SHOW HOURS:

|                            |                                       |
|----------------------------|---------------------------------------|
| Fri. July 14, 2pm – 7pm    | Mon. – Fri. (July 17 – 21) 12pm – 7pm |
| Sat. July 15, 9:30am – 7pm | Sat. July 22, 9:30am – 7pm            |
| Sun. July 16, 9:30am – 5pm | Sun. July 23, 9:30am – 3pm            |

#### SETUP/BREAKDOWN TIMES:

|  |                               |                              |
|--|-------------------------------|------------------------------|
| Full 10 Days (July 14-23)              | Setup Fri. July 14, 8 - 12 pm | Breakdown Sun. July 23, 3 pm |
| 1 <sup>st</sup> Weekend (July 14 - 16) | Setup Fri. July 14, 8 - 12 pm | Breakdown Sun. July 16, 5 pm |
| 2 <sup>nd</sup> Weekend (July 21 - 23) | Setup Fri. July 21, 8 - 12 pm | Breakdown Sun. July 23, 3 pm |

#### CHECKLIST:

- Completed and signed application/contract **on all five pages**
- Check or Money Order for deposit of 50 percent of the booth space(s) fee made payable to: **Beaufort Water Festival**
- Photographs** of your raw materials, your works in progress, your final product and your 10X10 display
- Please include the Business-sized, Self-Addressed, Stamped Envelope required for return of notification  
No Envelope = No Notification
- Complete Application Packet must be mailed to:  
**Beaufort Water Festival, Attn: Craft Market, Post Office Box 52, Beaufort, SC 29901-0052**

**Further questions or for additional information, please visit our website at [www.BftWaterFestival.com](http://www.BftWaterFestival.com)**

I HAVE READ THE BEAUFORT WATER FESTIVAL RULES, POLICIES & PROCEDURES 1-20 AND AGREE TO ABIDE BY THEM IN TOTAL. ***ALL ADDITIONAL PARTICIPANTS PRESENT IN THE BOOTH (OTHER THAN CUSTOMERS) ARE REQUIRED TO SIGN- SEE NEXT PAGE.***

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**BEAUFORT WATER FESTIVAL  
WAIVER/RELEASE FOR COMMUNICABLE DISEASES INCLUDING COVID-19**

**ASSUMPTION OF RISK / WAIVER OF LIABILITY / INDEMNIFICATION AGREEMENT**

In consideration of being allowed to participate in BEAUFORT WATER FESTIVAL (BWF) and related events and activities, the undersigned acknowledges, appreciates, and agrees that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to MRSA, influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume full responsibility for my participation; and,
3. I willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, I observe and any unusual or significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest BWF official immediately; and,
4. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS BEAUFORT WATER FESTIVAL their officers, officials, agents, Coordinators, Directors, volunteers and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

**I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IF FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.**

Name of parent/guardian: \_\_\_\_\_

Parent guardian/signature: \_\_\_\_\_

Date signed: \_\_\_\_\_

**FOR PARTICIPANTS OF MINORITY AGE (UNDER AGE 18 AT THE TIME OF REGISTRATION)**

This is to certify that I, as parent/guardian, with legal responsibility for this participant, have read and explained the provisions in this waiver/release to my child/ward including the risks of presence and participation and his/her personal responsibilities for adhering to the rules and regulations for protection against communicable diseases. Furthermore, my child/ward understands and accepts these risks and responsibilities. I for myself, my spouse, and child/ward do consent and agree to his/her release provided above for all the Releasees and myself, my spouse, and child/ward do release and agree to indemnify and hold harmless the Releasees for any and all liabilities incident to my minor child's/ward's presence or participation in these activities as provided above, EVEN IF ARISING FROM THEIR NEGLIGENCE, to the fullest extent provided by law.

Name of parent/guardian: \_\_\_\_\_

Parent guardian/signature: \_\_\_\_\_

Date signed: \_\_\_\_\_